

Please fax completed form to Erin Guerke at 302-677-7031.

Sick\ Vacation Deferral Form

State of Delaware 457(b) Plan



Notice to employee:

- If you are not currently enrolled in the Deferred Compensation Plan, contact Fidelity Investments at 1-800-343-0860 or <http://www.fidelity.com/atwork> to enroll **before** your retirement date.
- **The Delaware State Treasury must receive this signed form no later than the end of the month prior to the month you will receive your payout check (the check that includes your accumulated sick and vacation pay).**

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Last Name (Please Print)	First Name	M.I.	DOB
<hr/>			<hr/>
Home Address - Street			Employee ID#
<hr/>			<hr/>
City / Town	State	Zip	Home Phone:
<hr/>			
Agency or School District		Name of Payroll Representative	Phone

Date of Retirement or Separation:		Date of Payout Check:	
Sick Leave Payout:		Vacation Leave Payout	
Additional Salary:		Total Gross Pay:	

Please specify your deduction amount. For 2012, the maximum amount for the calendar year is **\$17,000**. In addition, if you are at least 50 years of age by the end of 2012, you can defer an additional **\$5,500**. If you are at least within 3 years of the age you will be able to retire from the Delaware Public Employees' Retirement System and receive an unreduced retirement benefit, you may be eligible to defer up to **\$34,000** in 2012. Please call Erin Guerke at 302/672-6705 to determine eligibility and answer questions. **Please note that amounts deferred are before state and federal taxes but not before social security taxes.**

Deduction Amount: \$ _____

Signature of Employee: _____ Date: _____

Please verify your payout information with your Payroll Representative, sign and date the form and fax it to the attention of: Erin Guerke, Office of the State Treasurer, 302-677-7031.